City Location Study Report Template

1. Executive Summary

Summarize purpose, study area, key findings, and next steps.

2. Purpose and Need

Define the transportation problem, quantify the need, and show consistency with state/federal plans.

3. Study Area Description

Describe geographic context, existing conditions, and environmental constraints. Include a location map.

4. Transportation System Overview

Summarize current network, traffic, safety, and travel patterns.

5. Development of Alternatives

List and describe all corridor alternatives considered and screening criteria used.

6. Evaluation of Alternatives

Compare alternatives based on cost, traffic, environmental impacts, and community support.

7. Recommended Corridor

Describe the preferred corridor, rationale for selection, and anticipated benefits.

8. Public and Stakeholder Involvement

Summarize engagement activities with the public, local officials, and agencies.

9. Environmental Overview (Pre-NEPA)

Summarize potential environmental impacts, mitigation concepts, and permitting considerations.

10. Cost Estimates and Funding

Provide planning-level cost estimates and identify potential funding sources.

11. Implementation Plan

Outline phasing, schedule, and next steps toward design and construction.

12. Appendices

Include maps, public meeting summaries, cost worksheets, and letters of support.

Sample Evaluation Table

Evaluation Category	Criteria	Alternative A	Alternative B	Alternative C
Traffic Operations	Level of Service (LOS)	B	C	A
Safety Improvement	Crash Reduction	Medium	High	High
Environmental Impact	Wetlands/ROW	Low	High	Moderate
Cost Estimate	Millions ($2024)	85	95	72
Public Support	Survey/Meetings	60%	30%	70%